

**ALLIANCE AIR AVIATION LIMITED**

IGI Airport, Terminal - II, New Delhi – 110 037

**SUBJECT: Tender inviting quotations for On site Comprehensive Annual Maintenance Contract for All Electrical and Electronics Appliance Held BY AAAL Alliance Air Building at Alliance Bhawan, Domestic Terminal-1, IGI Airport, Palam, New Delhi - 110037**

**Last date & time for submission of Tender: 15:00 hrs. on 21/03/2024**

AAAL is pleased to invite Bids for Onsite Comprehensive Annual Maintenance Contract for All Electrical and Electronics Appliance mentioned in the list held by Alliance Air Building at Alliance Bhawan, Domestic Terminal-1, IGI Airport, Palam, New Delhi – 110037

1. Annexure 'A' -General Terms & Conditions governing this tender.
2. Annexure 'B' - Scope of Work for AMC.
3. Annexure 'C' - Format for Financial Bid.

The bidders are required to submit their bids in **sealed / closed envelopes**, super-scribed with tender reference no - **Tender No: AAAL / ADMIN / DEL / 2023-24 / COMPREHENSIVE AMC for all electrical and Appliance as mentioned in the list which are held with AAAL 11/04/2024** at the following address on or before the closing date and time:

**Materials Management Department  
Alliance Air Aviation Limited  
Alliance Bhawan,  
Domestic Terminal-1, IGI Airport,  
New Delhi-110037**

Last date & time for submission of Tender : 15:00 hrs. on 21/03/2024

Due date& time for opening of Technical Bids : 15:15 hrs. on 21/03/2024

The Bidder(s) /Service Provider(s) /Tendered(s) are invited to witness the opening of tender at the time of opening of the Bids and may do so or send his/her/its representative with authorization letter on their company letter head.

For any queries / clarifications and site Visit, Mr.Om Prakash Soni, AGM-Admin, Mob: 9079253500 may be contacted on any working day between 10 AM to 16:30 PM

**For Alliance Air Aviation Limited**

**(AGM-Admin)**

Tender No : AAAL / ADMIN / DEL / 2023-24 /

Name of work : Provision for comprehensive AMC of all Electrical and Electronics Appliance held with AAAL.

**General Terms and Conditions and Eligibility criteria governing this tender:**

1. 'AAAL' as used in the Tender document means 'Alliance Air Aviation Limited'.
2. The "Tenderer" and/or "Party", as used in the Tender document, shall mean the one Who has signed the tender form and submitted the quotation in response to our tender notice.
3. It is further clarified that any individual signing the tender or other documents in connection with the tender must certify whether he signs as:
  - ◆ A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor.
  - ◆ Authorized signatory of the firm.
4. Tenders should be filled in prescribed forms duly signed and stamped and prices be clearly written/ typed both in words and figures without any overwriting. Corrections & overwriting, if any, should be counter signed by the tender.
5. Tenders are advised to study the tender document carefully. Submission of tender shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
6. Conditional bids would not be accepted, and are liable to be rejected.
7. Sealed/Closed Tender documents are to be deposited/delivered in the Tender box earmarked for this purpose in the Materials Management Department, Alliance Air Aviation Limited, Alliance Bhawan, IGI Airport, Terminal-1, New-Delhi-110037. Tender documents sent through Post or Courier will be at the risk of the tenderer and AAAL will not be responsible for any loss or non-receipt of the tender documents. Tenders received after due date/time will not be entertained/considered. If tender closing/opening date is declared a Holiday in AAAL, Delhi Office, the last date of submission/opening of the Bids will automatically stand extended to 15:00 Hrs of the next working day.
8. The contract will be on Comprehensive basis inclusive of repairs and replacement of spare parts without extra payment. No demand for revision of rates on any account shall be entertained during the contract period. The contractor shall be responsible for any loss or damage caused to any of the machines owing to negligence on their part.
9. In case the firm fails to cope with the workload or does not render satisfactory services, the contract awarded to them shall be cancelled forthwith and the security deposit and the payments due to them shall be forfeited. The contract can be terminated summarily by this organization (AAAL- ALLIANCE AIR) at any time without giving any notice or without assigning any reason, if the work of the contractor is found unsatisfactory during the execution of this contract. In this connection the decision of ALLIANCE Air shall be final and binding on the firm.
10. The tender is not transferable.
11. AAAL- ALLIANCE AIR reserves the right to reject any or all the tenders. AAAL- ALLIANCE AIR reserves the right to award the contract on the basis of quotations for each item of work separately or collectively.



**12. Validity of Rates:**

(a) The rates offered/finalized/agreed to by the tenderer shall be exclusive of all Government Taxes/ Levies and the services thus contracted by the firm shall be executed as per terms and conditions of contract at AAAL's premises at IGI Airport, Terminal-1, New-Delhi - 110037.

(b) Quotations should be valid for a minimum period of 120 days from the date of opening of Bid.

(c) The tenderers should commit to pass on the benefit to Alliance Air of reduction in statutory duties, taxes, etc., by the Government, during the period of validity of the Comprehensive AMC.

**13. Payment Terms:**

The payments will be made quarterly basis. The firm shall submit post quarterly Invoice to the Manager Admin for onward submission to Finance department after certification for payments. The service tax as levied by Govt. instructions over and above the unit rate/total amount as admissible, will be payable to the firm. This is only a tentative schedule of payment and does not confer any legal or other rights on the firm to proceed against AAAL- ALLIANCE AIR in the event of payment gets delayed due to budgetary and other unforeseen circumstances. The payment will be made after proper deduction of TDS as per existing rates and rules.

**14. Penalty Clause:**

Penalty shall be levied @ 2% of the annual Comprehensive AMC charges of that equipment per day, if the equipment contracted is not set right within 12 to 24 hours from the time of complaint registered to the Vendor through Tele/ mobile / email to registered E-mail ID / Tele number ..

**15. Price Negotiation:**

As it is not the general norm for Alliance Air to carry out price negotiations following evaluation of the Financial bids, the tenderers are advised to submit their best quotes in response to this tender. AAAL, however, reserves the right to carry out negotiations in exceptional cases with the tenderer who has been evaluated by AAAL as having offered the lowest bid in response to the tender.

**16. Arbitration:**

Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by mutual consultation. If the dispute remains unresolved after a period of 90 days from the date when the mutual consultation has started, the matter shall be referred for settlement to 'SCOPE FORUM OF CONCILIATION AND ARBITRATION', Govt. of India, and the award made in pursuance thereof shall be binding on the parties.

**17. Jurisdiction:**

Any dispute whatsoever shall be subject to the jurisdiction of the courts of Delhi only.

**Work Scope for the AMC**

Tender No : AAAL / ADMIN / DEL / 2023-24 /

Name of work : Provision for comprehensive AMC of all Electrical and Electronics Appliance held with AAAL.

**1. Details of the all the electrical and electronics appliance as mentioned in the list**

**2. Scope of each Preventive Maintenance Service (PMS) shall include the following:**

- 2.1 Cleaning of heat exchangers filters etc.
- 2.2 Checking of electrical and electronics connections.
- 2.3 Checking of motor bushing and oiling if required.
- 2.4 Checking the unit for performance in terms of grille temperature, room temperature, current drawn etc. after the service carried out.
- 2.5 Periodical maintenance calls to be provided during the contract period of one year.

**3. BREAK DOWN MAINTENANCE**

Complaints calls as and when made shall be attended within 12 to 14 hours from the time the break down call is logged.

4. Annual Maintenance Charges quoted should include repair / replacement of all electrical and electronics parts like compressors, motors, relays, switch, Glass tray, roler ,PCBs, Sheet Metal parts and thermostats, Heat exchanger coils and all plastic parts or any other electrical and electronics items etc or any other part which are required to make these electrical and electronics appliance functional.
5. The AMC will be awarded initially for a period of one year and may be further extended for another two years, renewed on year to year basis, in accordance with the requirements of AAAL – ALLIANCE AIR with the same terms and conditions and same rates, provided AAAL- ALLIANCE AIR is satisfied with the services.

**FINANCIAL BID**

Annexure –C

**ON BIDDERT LETTER HEAD**

Tender No : AAAL / ADMIN / DEL / 2023-24 /

Name of work : Provision for comprehensive AMC of all Electrical and Electronics Appliance held with AAAL.

Ser No	Description of items	A/U	Qty	Rate	Amount
1. Air	Air purifier Forbes (Eureka), CEO office	Each	01		
2.	LED TV – 55 Inches LG (CEO office)	Each	01		
3.	Godrej 241 Ltrs (CEO)	Each	01		
4.	Godrej double door (Pantry)	Each	01		
5.	LG double door pantry	Each	01		
6.	Whirlpool single door 190 Lt Cap (finance deptt)	Each	01		
7.	Microwave (LG) CEO office	Each	01		
8.	Microwave(FBI) Pantry	Each	01		
9	Microwave(FBI) Pantry	Each	01		
	Add GST				
	Grant Total				

Lowest bid will be considered on the basis of total least cost to Alliance Air Aviation Ltd.

Date: \_\_\_\_\_ Seal and Signature of the Bidder